Alta Vista
Neighborhood Captains

Minutes of the May 13, 2021
Neighborhood Captains' Forum

The Forum was called to order at 2:00 PM at the Riviera 2 RSF2 Classroom by Janet Nolan, Chair of the Executive Committee. Sheri Wollschlager, Janet Nolan, 19 Captains, Janis Ferguson representing the Valencia North Captain, Sam DiPietro representing the Flora Vista North Captain, and guest Bob Ossler were present. Janet introduced new Captains Barbara and ___ Elliot of Vizcaya South. The corrected minutes of the April 8, 2021 Forum were accepted.

1. Management Reports
   a. Club Manager Sheri Wollschlager reported the fire alarm sirens and lights in the Riviera were being updated. Painting at the Palms is finished. The Welcome Center balcony needs replacement. The Softball field will be closed for the annual field maintenance to reseed the grass. The Dog Park will be closed to re-sod sections. Sections of cedar will be replaced at the Community Gardens. Difficulty in obtaining material supply is delaying the Acadia Pool resurfacing. One pump at Lago Vista Pool will be replaced. The DaVinci Pool was cracked and has been repaired. Facilities at Lago Vista and Shorehaven will be pressure washed. Duke Energy will replace a broken meter pole affecting the village.

      Sheri was asked to consider a community wide siren signal alert system. Sheri said Insurance Companies do not recommend such a system because it would be subject to special liabilities for an HOA. One of the captains suggested a reverse 911 system similar to Polk County's. Bob Monica and Jim Cisek will research this.

2. Captain Executive Committee Report
   Chairman Janet Nolan reported:

   a. The Advisory Gmail account is discontinued. Please use captainprogram.solivita@gmail.com.

   b. Directory procedure was explained. Captains were asked to check contact information in the directories located in the Neighborhood Google Drive before sending updates.

   c. Captains who needed Captain Badges were asked to sign up.

   d. We can now bring food to events at the Pavilions and masks at outdoor events are optional. Two performers have volunteered for Neighborhood Street Concerts. Captains discussed non-residents at neighborhood street concerts.

   e. A new Welcome Letter and a Captain Program brochure will be included in Welcome Packets.

   f. Cash collection for AED have been approved provided a running total is kept, two people count and sign for the amount at the end of each event, and one check is written

to Showtime Entertainers for the total cash amount. Donations by check must be recorded with the donor and receiver both signing the record sheet, which contains the donor name and check number. This sheet is to be turned over to the Showtime Entertainers along with the all of the checks. Neighborhoods are to have a zero balance at the end of each calendar year.

Showtime Entertainers will not perform AED fundraising events this year. Neighborhoods Captains are encouraged to review the placement of AEDs in their areas and determine if more are needed and possible locations. The Financial Guidelines will be revised to include this update.

g. This year the Captains Program been included in the HOA budget and has received $6,000. The Executive Committee recommends using some funds to fund the first event for new captains and purchasing Sandwich Boards for each neighborhood to use to advertise events. The captains approved this concept and will form a committee to consider use of any balance.

h. The Captain Information File has been postponed due to lack of time.

Captain Committee Member Susan Godlewski stated

a. Captains who wish to reserve a month for their “Neighborhood News” Reflections article submissions need to email captainprogram.solivita@gmail.com . All "Neighborhood News" articles must be submitted directly to the Director of Communications at solivitacommunications@evergreen-LM.com with a copy sent to captainprogram.solivita@gmail.com.
b. Captains who have not received their Neighborhood Banner should see Jim Cisek after the Forum.
c. Captains who have not submitted photos of themselves and their banners can see Susan after the Forum to have the photos taken.

Open Agenda

The Forum was adjourned at 3:48 PM. The next Forum will be held on June 10 at 2 PM in the RSF2 classroom.

Submitted
by Susan Godlewski