Minutes of the June 8, 2023
Neighborhood Captains' Forum

The meeting was called to order at 2 PM. 20 Neighborhood captains were in attendance. We went around the room to introduce all Captains and to welcome three new Captains– Keith Outlaw, Virginia Russell, and Richard Ryan. There are still three open Captain positions.

A motion to accept the Minutes of the May 11, 2023, was made by Donna Toth, seconded by Helen Koonz - meeting minutes were accepted.

Reflections articles due June 27 – Karen Long (Viareggio)
July 27 – Helen Koonz (Vittoria West)
The new contact for Reflections articles is **WilmanDeJesus@evergreen-lm.com**

Executive Committee updates presented by Janet Nolan

- AED's –
  - When an AED is not functioning, the number on the box is to be called.
  - When an AED is not functioning, it is not the role of the Captain to notify those residents, as this affects all residents and so it will be announced by Rudy Bautista, through an email blast.
  - It is not the responsibility of the Captain or the program as a whole to inspect the AED units. This is the responsibility of the SS (Safety and Security) Committee to establish the standards.
  - The role of the Captains will be to promote educational programs as sent by the AED/CERT committee, as part of the neighborhood Newsletter.
- The Gmail system has limitations of only 500 per day ---which means that there are days when the system is not available, such a Mondays or other commitments such as the Elections Committee etc.
- The Captains are reminded that all issues coming from a committee and going directly to a Captain is not the standard chain of communication, and all such requests are to be referred to the EC .
- A suggestion was made to recommend the HOA board set aside 5-6% of the door fees received from Bluestream to be used for the purchase of new AED's; to fund maintenance of the existing AEDs, and to have extra supplies on hand for immediate replacement when an AED goes offline.
- Janet Nolan will be hosting a Captains only social at her home on July 14, starting at 4PM, bring an appetizer or dessert, a full bar will be available.
- THE SOP for Block Parties has been completed.

Presentations

- Leslie Lorenz and Kristi McConnell provided us with the revised welcome Packet, sharing with us the background that required the revisions and walked us through the contents. Each person got one packet; a list was sent to sign up for more (some were given out at the end). Judy Walls was given the list and will disburse the revised packets as needed.

- Kristi McConnell provided a SCAR update. Many stores in Poinciana gave permission to collect petition signatures. Bravo invited the team into their store where a few hundred signatures were obtained. Other events are being set up and volunteers are needed – contact Bill Dalton wjdalton38@gmail.com. You can also find the link online to sign the petition either on Nextdoor, SCAR group or Facebook, SCAR group.

Open Discussion

- Street Leaders – a strong team needs to be developed, if not already, as they may be asked to expand their role. A suggestion was made to get them name tags, the EC will do some research.
- The EC will develop a list of items we have for events and who has them, the list will be posted to our Gmail drive.
- 2024 budget needs – to be discussed at the next Forum. Items to consider – hats, t shirts, better self-stick name tags, etc.
- The performers list will be updated to include the Ukulele Players, they are 18 members strong and will happily perform at our neighborhood functions for free.

The meeting was adjourned at 3:45 after Susan Godlewski made a motion that was seconded by Helen Koonz.

Respectfully submitted,
Lorie Pearce
Executive Committee