Minutes of the July 13, 2023
Neighborhood Captains' Forum

A. The meeting was called to order at 2:00 PM by Janet Nolan, Chair of the Neighborhood Captains Executive Committee. 19 Neighborhood Captains were in attendance. Valencia North Captain Nancy Mooney introduced Melissa Anderson, who will represent her neighborhood at future Forums. There are still 2 open Captain positions.

B. A motion to accept the Minutes of the June 8, 2023, was made by Donna Toth and seconded by Lorie Pearce. The minutes were accepted.

C. Judy Walls asked Captains to only request the number of Welcome Packets currently needed. Please do not stock pile for future use.

D. Reflection articles due: July 27th - Helen Koonz (Vittoria West)
August 27th - Lorie Pearce (Venezia North)
There is a new address to send Reflections articles: WilmanDeJesus@evergreen-lm.com.

E. Executive Committee updates presented by Janet Nolan:
   A. Role of Captains in the handling of AEDs.
      - Residents are to call the phone number on the AED box to report AEDs with non-functioning light. The number of the AED box must be reported.
      - Captains support the Call, Check, Compress classes and encourage our neighbors to learn how to perform CPR, how to use an AED, and become more comfortable with the steps that can help you save a life before paramedics arrive on the scene.
      - When needed at home, residents should call 911, unlock the door, hit the car alarm and open the garage door.
   B. Captains reviewed the Mission Statement –strength and foundation of the program.
   C. The Eighth Amendment was discussed.
   D. Review Assuring Continuity of the Neighborhood Captains Program (NCP) for Submission to Board
   E. The Executive Committee is working with the Finance Committee regarding Fundraising and 501(c) (7).
   F. Captains Social will be July 14, 4pm.
   G. NCP Governing documents will be posted on the HOA Website.
   H. NCP Holiday Party and Pot Luck is scheduled for Nov 29th at the Palms. Volunteers to manage this event are asked to email Janet Nolan.
   I. Contact information for Emergency Preparedness/Hurricanes:
      - The Community Emergency Response Team's(CERT) Disaster Preparation information
      - The Solivita Hurricane Preparedness Guide
      - Alert Polk at https://www.alertpolk.com/.

F. Announcements:
   A. Blue Stream dates are being finalized for direct resident contact and registration for Phase one neighborhoods only.
   B. HOA Election - Dates will be sent out for Meet & Greet the Candidates hosted by the Neighborhood Captains.

G. Open agenda

Suggestions were made for budget items to purchase: Sandwich Boards, stick-on disposable Name Tags, Games such as Rope Ladder, Jumbo Jenga, re-imbursement to captains for use of ink, paper, purchase of a laptop for the Captains Program use.

Floyd Brenner made a motion to adjourn that was seconded by Donna Toth. The meeting was adjourned at 3:45.

Respectfully submitted,
Susan Godlewski
Executive Committee