Minutes of the Neighborhood Captain Forum – June 13, 2024

The meeting was called to order at 2:04 pm by Janet Nolan, Chair of the Neighborhood Captains Executive Committee. Nineteen (19) Neighborhood Captains and/or Assistants to the Captains were in attendance.

1. A motion to accept May 9, 2024, NCP minutes was made by Teri Barber and seconded by Susan Godlewski. All in attendance agreed, and the minutes were accepted.
2. Reflections reminder
    a. Reflections deadline is June 27, 2024.
    b. Neighborhoods that signed up for this month include Versilia, Candlewood North, and Venezia South.
    c. We still have openings for deadlines in July, August, October, November, and December.
    d. Lago Vista and Portofino West have requested to be put on the last minute fill in list when we are short an article.
3. Announcements – presented by Janet Nolan
    a. A discussion was had about the Neighborhood Captains Program (NCP) Executive Committee taking over the AED maintenance and supervision as of May 20, 2024. This is due to the HOA Board disbanding the Safety and Security Committee. There is one AED Program Coordinator and 4 AED Zone Inspectors who are charged with maintaining a specific zone of Solivita. SOPs have been written to give stability to this program. These reference the Cardiac Survivor Act of Florida (768.1325). More to come in the coming month. It is important to note Captains will never be asked to check on the AEDs. If an AED is having an issue, call Vital Security at 407.989.2417. Versilia and Viareggio (who have raised funds) are in the process of getting an AED purchased and installed.
    b. NCP has a karaoke machine and is working on getting a laptop for NCP use.
    c. The tent in Freedom Park can only be reserved for Solivita fundraising events. Mosaics is no longer a place that can be reserved. When making room requests, it is recommended that you add alternate times, days, or locations in the notes. Rooms are only reserved on Fridays, on a first come first served basis.
    d. Looking for help by putting a call out for Event Planner volunteers to do events in neighborhoods that do not have a Captain and potentially help Captains that need assistance in their neighborhood. More details to come.
    e. A discussion was had about events and to create a secondary meeting with Captains to discuss events and help with planning and ideas. More details to come.
    f. It was mentioned that the Neighborhood Newsletter would be easier if there was a template that could be used. This will be worked on and distributed to each neighborhood.

4. Open Discussion
    a. Games of chance and bingo are still on hold. It may be possible to play games of chance and bingo if no money is exchanged and no prizes or money are awarded. You can have a silent auction or sell desserts, snacks and drinks to make money. Unfortunately, although the State of Florida allows games of chance and bingo, Polk County has some legal requirements that need to be followed. More information will be shared as it is obtained.

A motion to adjourn the meeting was made at 3:50 pm by Robbie Sklebar and seconded by Shelly Stewart